



A Subsidiary of CAEDC

REC COMMITTEE
Andrew Notarfrancesco, Chair
David Luo, Vice Chair
Jon Cox, Treasurer and Secretary
Jill Gaito, Assistant Treasurer and Secretary
Janet Anderson, CAEDC Executive Director

MEETING AGENDA
January 16, 2026 – 8:30 A.M.

1. **Call Meeting to Order**
2. **Project Status Updates**
 - A. Frog Switch Update
 - B. Kuhn Property Update
 - C. Tyco Property Update
3. **Minutes**
 - A. Approval Requested: December 19, 2025, meeting minutes
4. **Financials & Approval to Pay Invoices**
 - A. Acceptance Requested: Financial Statements for the period ending 12/31/25
 - B. Review Cash Position
 - C. Approval Requested: Payment of New Invoices
5. **Executive Session**
6. **New Business**
 - A. Resolution to Amend the Third Amended and Restated Operating Agreement of Real Estate Collaborative, LLC – Removal of Executive Director / Add Board Member
 - B. Approval Requested: Vendor for signage as required by PA SITES Grant
7. **Old Business**
8. **Adjournment**