



A Subsidiary of CAEDC

REC MANAGEMENT GROUP
Andrew Notarfrancesco, Chair
David Luo, Vice Chair
Jon Cox, Treasurer and Secretary
Jill Gaito, Assistant Treasurer and Secretary
Janet Anderson, CAEDC Executive Director

MEETING AGENDA
March 20, 2026 – 8:30 A.M.

1. **Call Meeting to Order**
2. **Project Status Updates**
 - A. Frog Switch Update
 - B. Kuhn Property Update
 - C. Tyco Property Update
3. **Minutes**
 - A. Approval Requested: February 20, 2026, meeting minutes
4. **Financials & Approval to Pay Invoices**
 - A. Acceptance Requested: Financial Statements for the period ending 2/28/26
 - B. Review Cash Position
 - C. Approval Requested: Payment of New Invoices
5. **Old Business**
 - A. Ratify email approvals as follows:
 - i. RFQ – Civil Engineering Services – Awarded to FSA
 - ii. RFP – Abatement Services – Awarded to Retro Environmental
 - iii. REC FS – General Liability Insurance-Pa Sites Loan and Transfer of Funds to cover costs
6. **New Business**
7. **Executive Session**
8. **Adjournment**