
**Board of Directors Meeting Minutes
September 9th, 2026**

Attendance

Board Members

Kenn Tuckey, James Ross, John Murphy, Perry Heath,
and George Tyson

Others / Staff Present:

Kevin Benton, Michael Pykosh, Stacy Tussey, Julie Koranda, Greg Welker, Alyssa Smith and Janet
Anderson

Absent: Sarah Battisti, Charles Wilson (unable to connect)

CALL TO ORDER

With a quorum present, the meeting was called to order at 12:02 PM.

SECRETARY'S REPORT

On a motion by John Murphy, seconded by James Ross, the Board approved the August 12, 2026,
meeting minutes. Motion passed unanimously.

TREASURER'S REPORT

Kevin presented the financial statements, pending a deposit made today (9/9/26) from the
Mechanicsburg Volunteer Fire Department.

On a motion to accept the August financial statements, pending review by Kenn Tuckey and
Sarah Battisti, motion by Perry Heath, seconded by James Ross. The motion passed.

Payment of Invoices

The Board reviewed two bills for payment approval:

- Legal fees for the prior month
- CAEDC Administrative Quarterly Fee

On a motion by John Murphy, seconded by Perry Heath, the Board approved the payment of both
invoices. The motion passed.

OLD BUSINESS

Summerdale Project

Under due diligence until November; they are working on a plan to submit. Auto Collision company
pending on Lots 3 & 4.

George's discussion with the township was that due to the location of Valley Rd, it would be impossible
to make changes at this time, however it was acknowledged that communication with PennDOT was
unclear.

Active RACP Projects

Alyssa Smith updated the Board on the status of active RACP projects.

- Organic Remedies, submitted on August 7th and the project team is working on payment
requests. Construction monitoring meeting on August 25th, estimating phase 2 completion of
November of this year.
- Messiah Lifeways – Site visit scheduled for September 16th; grant agreement received and in the
signature process.

- Cumberland Perry Area Career and Technical Center – Exit meeting on the 11th of August and a site visit last week; the team is working on submitting the PMP review report so the grant agreement can be drafted.
- Shippensburg University – PMP exit on the 14th of September. Ribbon cutting on September 25th at 1 PM.

NEW BUSINESS

A. Auditor RFP Update

On a motion by Perry Heath, seconded by George Tyson to accept the proposal from SEK with the stipulation of separate auditors from CAEDC. The motion passed with four in favor, one vote opposed by James Ross citing a possible appearance of a conflict of interest.

B. Ratified Mechanicsburg Volunteer Fire Department RACP

On a motion by John Murphy, seconded by George Tyson to ratify the Mechanicsburg Volunteer Fire Department RACP, motion approved and motion passed.

C. Ratified Messiah Lifeways RACP Grant Agreement

On a motion by John Murphy, seconded by Perry Heath to ratify Messiah Lifeways RACP grant agreement, motion approved and motion passed.

D. Vote for RFP: Traffic Study for NSA Mechanicsburg South Gate

On a motion by John Murphy, and seconded by Perry Heath, the board voted to approve the RFP with the request for material to be included in the packet. Motion approved and motion passed.

EXECUTIVE SESSION

There was no executive session held.

ADJOURNMENT

On a motion by John Murphy, seconded by George Tyson, the meeting was adjourned at 12:47 PM.